

**REQUEST FOR CHANGE OF OWNER (Form 7)**

OHIO DEPARTMENT OF NATURAL RESOURCES

Division of Oil and Gas Resources Management, 2045 Morse Road, Bldg. F-2, Columbus, OH 43229-6693

(614) 265-6922

**A non-refundable fee of \$100.00 per well must accompany this form. Make checks payable to the Division of Oil and Gas Resources Management.**

**Number of wells to be transferred** \_\_\_\_\_ **Amount enclosed** \_\_\_\_\_

1. Date of Application: \_\_\_\_\_

2. Check Type of Request:

- If Individual Transfer, indicate API number: \_\_\_\_\_
- If Multiple Transfer, list all API numbers and complete date on back of form.

3. COUNTY: \_\_\_\_\_

12. Assignor Address and Telephone Number: \_\_\_\_\_

4. CIVIL TOWNSHIP: \_\_\_\_\_

5. WELL: \_\_\_\_\_

6. LEASE NAME: \_\_\_\_\_

13. Assignee/Transferee: \_\_\_\_\_

7. SECTION: \_\_\_\_\_ 8. LOT: \_\_\_\_\_

9. FRACTION: \_\_\_\_\_ 10. QTR TWP: \_\_\_\_\_

14. Owner Number: \_\_\_\_\_

11. I, We (Assignor/Transferor)

15. Assignee Address & Telephone Number: \_\_\_\_\_

Owner # \_\_\_\_\_ hereby requests that records on file with the Division of Mineral Resources Management, ODNR, State of Ohio, be amended to reflect the change of owner of the oil and/or gas well described in 3 through 10.

IF WELL HAS NOT BEEN SPUDDED, IT CANNOT BE TRANSFERRED

16. Exempt Domestic Well (see criteria for domestic wells on attached information sheet)

Yes (# acres \_\_\_\_\_)  No

The spacing/acreage requirements in effect under Ohio law at the time the well(s) was drilled will remain in effect for as long the well(s) exists. A revised survey plat and appropriate fee must be submitted to the Division if any changes are made to the drilling unit on file at the Division.

**ASSIGNOR/TRANSFEROR:**

I, the undersigned, hereby agree to furnish any and all records and reports required by the Division of Oil and Gas Resources Management for compliance with Chapter 1509., ORC, and all rules of that Division for the period ending on the date of assignment. Furthermore, I hereby depose and state that all holders of royalty interests that are affected by this assignment or transfer will be properly notified in conformance with Section 1509.31, ORC. It is understood that my liabilities for this well **WILL NOT BE TERMINATED UNTIL I COMPLY WITH THE ABOVE.**

\_\_\_\_\_  
(Signature of Assignor/Transferor)

**ASSIGNOR/TRANSFEROR:**

\_\_\_\_\_  
(Printed or Typed)

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_, being first duly sworn by me, says that the information set forth herein is true and accurate. SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
(Notary Public)

My Commission Expires \_\_\_\_\_

**NOTE FOR WELLS TRANSFERRED TO LANDOWNERS:** The well you are purchasing for domestic use may require periodic servicing to maintain productivity. When the well becomes incapable of production, you are required to plug the well and restore the site in accordance with Division requirements. Any brine produced must be properly disposed in accordance with Chapter 1509., ORC. You should be aware after transfer, **ALL EXPENSES** incurred are the responsibility of the well owner.

**ASSIGNEE/TRANSFEE:**

I, the undersigned, depose and state that I am the owner of aforementioned oil and/or gas well and that I have the right to appropriate the oil or gas that I produce therefrom either for myself or others. I further depose and state that I shall comply with the assignor/transferor's Restoration Plan and will comply with the requirements of Chapter 1509., ORC, and Chapter 1501., OAC, for the disposal of brine. Further, it is understood that upon proper completion of this form, I will become the "owner" as defined under **Chapter 1509., ORC, and must comply with all laws, rules and orders by the Chief of the Division of Oil and Gas Resources Management.**

\_\_\_\_\_  
(Signature of Assignee/Transferee)

**ASSIGNEE/TRANSFEE:**

\_\_\_\_\_  
(Printed or Typed)

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_, being first duly sworn by me, says that the information set forth herein is true and accurate. SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ day of \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
(Notary Public)

My Commission Expires \_\_\_\_\_

**DIVISION USE ONLY**

- Certificate of Insurance
- Authority & Organization Form
- Transfer Fee \_\_\_\_\_ Check # \_\_\_\_\_

Date transferred \_\_\_\_\_

Initials \_\_\_\_\_



## CHANGE OF OWNER INSTRUCTIONS

The Division of Oil and Gas Resources Management has a revised Request for Change of Owner (Form 7). This form is to be submitted to the Division within thirty (30) days after the date of assignment or transfer of a well (Section 1509.31, Ohio Revised Code).

The Request for Change of Owner (Form 7) is to be accompanied by a non-refundable fee of \$100.00 per well. Make checks payable to the Division of Oil and Gas Resources Management.

This form is to be **initiated by the assignor/transferor**. The assignor/transferor is the individual or company selling or transferring the well. It is his responsibility to see that the form is completed because **the assignor/transferor is liable for this well under Chapter 1509. of the Ohio Revised Code and Chapter 1501. of the Ohio Administrative Code until they receives an acknowledgment from the Division that it has been transferred**. The assignee/transferee is the individual or company buying the well or becoming the owner as defined under Section 1509.01(K), ORC.

The permit number must be on the form. This number can be taken directly from the permit. Both parties must complete and notarize the form before it is forwarded to the Division. The transfer must be the **original** copy and may be used to transfer an individual well or multiple wells.

THE ASSIGNEE/TRANSFEEE MUST BE IN COMPLIANCE WITH THE BONDING AND LIABILITY INSURANCE REQUIREMENTS (SECTION 1509.07, OHIO REVISED CODE) BEFORE THE REQUEST CAN BE PROCESSED AND NOT BE IN MATERIAL AND SUBSTANTIAL VIOLATION OF CHAPTER 1509., ORC OR CHAPTER 1501., OAC.

**ITEM 16** - Exempt Domestic Well. If **yes** is checked, the following criteria must be met.

1. The well is owned by the owner of the surface estate of the tract on which the well is located. In other words, the person(s) signing this form as Authorized Agent must own the property and rights to appropriate the gas for their own use.
2. The well must be used to primarily provide gas for the owners **DOMESTIC** use. Wells primarily supply gas to rental properties; residences adjacent to the tract on which the well is located or businesses **do not qualify** as domestic wells.
3. The well must be more than 200 feet from any inhabited private dwelling house not located on the tract on which the well is located.
4. The well must be more than 200 feet from any public building.
5. The owner must maintain the well at his or her own expense to maintain productivity, properly dispose of brine, plug the well when it is not longer capable of production and restore the well site.

In addition to the domestic criteria listed above, Senate Bill 165 requires additional changes to domestic criteria effective June 30, 2010. There are two classifications of domestic owners. **The following outlines the determination of non-bonded vs. bonded owners:**

### **Non-bonded domestic owner**

- The owner owns a minimum of five acres; list total acres for the property.
- The Assignor must submit the Exempt Domestic Well Owner Affidavit - Release of

### **Bonded domestic owner**

- When the owner owns less than five acres, the domestic well owner shall post a five thousand dollar bond (\$5,000) with the Division prior to the transfer.
- When the owner owns more than 5 acres but the Assignor has not released all of the oil and gas leases that are included in the applicable formation of the drilling unit, the domestic well owner shall post a five thousand dollar bond (\$5,000) with the Division prior to the transfer.