



GUIDELINES FOR APPLICATION FOR CHIEF'S ORDER

(REVISED 1213)

Requirements of an application for an order for facilities to store, recycle, treat, process, or dispose of brine and other waste substances from production operations.

Revised December 18, 2013

Beginning on January 1, 2014, "no person shall store, recycle, treat, process, or dispose of in this state brine or other waste substances associated with the exploration, development, well stimulation, production operations, or plugging of oil and gas resources without an order or permit issued under this section or section 1509.06 or 1509.21 of the Revised Code or rules adopted under any of those sections." (Revised Code (R.C.) section 1509.22(B)(2)). R.C. 1509.22(C) requires the Chief of the Division of Oil and Gas Resources Management ("Division") to adopt rules establishing the procedures and requirements for applications for permits or orders authorizing the storage, recycling, treatment, processing, or disposal of brine or other waste substances.

Review and approvals of such operations to store, recycle, treat, process, or dispose of brine or other waste substances will be addressed in a two-step process:

- 1) Persons desiring to operate a facility or persons that are currently operating a facility may submit an application to the Chief in order to operate on and after January 1, 2014, or in order to continue to operate on and after January 1, 2014. The application must include information listed below. The Chief will review the application and will issue temporary authorization through a Chief's Order if the Chief approves the operation.
- 2) Upon promulgation of the rules required by R.C. 1509.22(C), all facilities operating pursuant to a Chief's Order will be required to obtain a permit pursuant to the requirements of those rules. Details of the permitting process will be posted to the Division's website after the rules receive final approval.

Any facility that has not obtained a Chief's Order as of the date of the approval of the rules will not be eligible to apply for a Chief's Order for temporary operation, and will be required to obtain a permit pursuant to the final rules.

Chief's Order Application Requirements

Each person applying for an order must submit an electronic copy and two hard copies of the complete application (including supporting documentation). The application must include all of the following:

1. A complete application form signed by the person applying for the permit.
2. A map or aerial photograph of the proposed site.
3. Detailed explanation of the proposed process to store, recycle, treat, process, or dispose of brine and other waste substances from production operations. The detailed explanation of the process shall include information such as:
 - a. General process flow schematic;
 - b. Overall and individual unit design flows and storage capacities;
 - c. Disclosure of chemical reagents and MSDS and a description of their function; and
 - d. Any other information that is necessary.
4. Estimated volume of materials to be managed by the facility daily, monthly, and annually.
5. Methods of documenting the type and volume of materials received, reused, and the disposition of materials from the facility.

*** These guidelines are designed to assist in the application process and should not be considered a formal rule. These guidelines are subject to change.***

For any questions concerning these guidelines, please contact the Division at (614) 265-6922, and ask to speak with a permitting engineer.