

~~~~~

# THE OIL & GAS COMMISSION



## The Oil & Gas Commission

The Ohio Oil & Gas Commission is established pursuant to Ohio Revised Code §1509.35. The general purpose of the Oil & Gas Commission is to provide an administrative appeal to any person claiming to be aggrieved, or adversely affected, by an order of the Chief of the Ohio Division of Oil & Gas Resources Management. The Commission is a distinct and separate entity from the Division.

Commission members are appointed by the Governor, to five-year terms. The Commission is composed of five members; no more than three members may belong to the same political party. The members represent various interests and concerns:

- One member shall, by reason of previous vocation, employment or affiliations, be classed as a representative of the public,
- One member shall be learned and experienced in oil & gas law,
- One member shall be learned and experienced in geology,
- One member shall, by reason of previous vocation, employment or affiliations, be classed as a representative of major petroleum companies, and
- One member shall, by reason of previous training and experience, be classed as a representative of independent petroleum operators.

Three members of the Commission constitute a quorum, and no action of the Commission is valid unless it is supported by a majority of a quorum.

As a quasi-judicial board, the Oil & Gas Commission operates in much the same manner as a court of law.

The Oil & Gas Commission conducts hearings to review orders of the Division Chief. The Commission then renders decisions, which may be appealed to the Franklin County Court of Common Pleas.

If you feel that you have been aggrieved, or adversely affected, by an order of the Division Chief, you may appeal to the Commission by following the procedures set forth in the Ohio Revised Code and in the Commission's rules.

~~~~~

## Filing a Notice of Appeal

To initiate an appeal to the Oil & Gas Commission, you must have an interest, which is, or may be, adversely affected by an order of the Division Chief. You may appeal the Chief's order by filing a notice of appeal with the Commission.

Your notice of appeal must be filed within 30 days after the date upon which the order recipient received notice, by registered or certified mail, of the Chief's order complained of. If you are not the order recipient, then your notice of appeal must be filed within 30 days of the date on which the order was issued by the Division Chief. Your notice of appeal must state the grounds, or reasons, for your appeal. A copy of the Chief's order being appealed should be attached to your notice of appeal. To obtain a copy of an order made by the Chief of the Division of Oil & Gas Resources Management, the public may contact the Chief's Office at (614) 265-6922.

Your notice of appeal should be directed to the Oil & Gas Commission, at the following address:

Oil & Gas Commission  
2045 Morse Road, Building A-2  
Columbus, Ohio 43229  
Fax: (614) 262-1306

A copy of your notice of appeal must also be sent to the Division Chief at:

Chief, Division of Oil & Gas Resources Management  
2045 Morse Road, Building F-2  
Columbus, Ohio 43229

## Requesting a Stay of Execution

The filing of an appeal does not automatically suspend, or stay, the order appealed from. However, the person filing an appeal may request a Stay of Execution from a Chief's order while an appeal is pending before the Commission. A request for Stay must be made in writing, and may be filed as part of your notice of appeal. If a Stay is requested, the Commission will attempt to schedule a hearing upon the Stay request as quickly as possible. The hearing upon a request for Stay will be an abbreviated hearing, intended to address only the issue of whether the circumstances of the case justify temporary relief from the Chief's order while the appeal is pending before the Commission.

## **The Merit Hearing**

After the Oil & Gas Commission receives your notice of appeal, you will be sent notice of the date for a merit hearing. Hearings are generally held at the Ohio Department of Natural Resources' Fountain Square Complex in Columbus, Ohio.

The person, or entity, filing the notice of appeal is known as the "Appellant." The Division of Oil & Gas Resources Management is known as the "Appellee." The Division will be represented by an Assistant Attorney General, assigned to present the Division's evidence and arguments.

An individual Appellant, or a partnership, is not required to be represented by counsel at the merit hearing. However, if the Appellant is a corporation, limited liability company, board or association, the Appellant must have counsel. The Division will be represented by counsel.

At the merit hearing, parties may call witnesses, provide statements under oath or present documentary evidence in support of their positions. Parties may also cross-examine witnesses called by any other party. All witnesses and parties should be prepared to answer questions from the Commission members.

Although the Commission's hearings tend to be informal, they are conducted in compliance with the Commission's Rules of Procedure.

## **Intervention into an Existing Appeal**

Any person interested in an appeal pending before the Commission, may request to intervene into the existing appeal. An Interested Person is a person having a pecuniary or proprietary interest directly affected by an appeal before the Commission. Based upon the circumstances, the Commission will determine whether, and to what extent, an Interested Person, or an Intervenor, may participate in an existing appeal.

## **Requests to Continue Hearings**

If a party to an appeal desires to continue, or postpone, a scheduled hearing date, a request for continuance must be filed with the Commission at least seven days prior to the hearing date.

## **Filing Papers with the Commission**

Copies of any papers filed with the Oil & Gas Commission must also be sent to all other parties to an appeal. Therefore, a copy of such papers must be sent either directly to the Division Chief, or to the Assistant Attorney General representing the Chief. If there is an Intervenor in an appeal, or if an Interested Person has been identified by the Commission, copies of all papers must also be sent to the Intervenor or Interested Person.

## **Decisions by the Commission**

After the merit hearing has been conducted, the Commission will issue a written decision. The Commission's decision will address whether the order of the Division Chief under appeal was lawful and reasonable. The Commission may affirm, vacate or modify the Chief's order under appeal.

## **Appeals of Commission Decisions**

Any party adversely affected by a decision made by the Oil & Gas Commission may appeal the Commission's decision to the Court of Common Pleas for Franklin County. This appeal must be filed within 30 days of receipt of the Commission's decision. The appeal must be filed at the Commission's offices, and a copy of the appeal must also be filed with the Franklin County Court of Common Pleas and with the Division. A notice of appeal to the court must designate whether the appeal is taken on questions of law or on questions of fact. Procedures for filing such an appeal are set forth in O.R.C. §1509.37 and in Commission Rule §1509-1-24.

## **Resolution of an Appeal without a Merit Hearing**

After an appeal is filed, the parties may discuss with each other the facts and issues surrounding the controversy. Often, after such discussions, agreements may be reached between the parties that resolve the controversy without a merit hearing. If an Appellant believes that the matter under appeal could be resolved without a merit hearing, they are encouraged to explore settlement options with the Division.

## **The Applicable Law**

Sections of the Ohio Revised Code, which relate to the Commission are:

O.R.C. §1509.35  
O.R.C. §1509.36  
O.R.C. §1509.37

The Oil & Gas Commission's Rules of Procedure are found in the Ohio Administrative Code at:

O.A.C. §1509-1-01 through §1509-1-26

Copies of these sections of the law will be provided, at no cost, by contacting the Commission's Executive Director at (614) 262-1269, or they may be obtained on-line at :

<http://codes.ohio.gov/>

Additional information regarding the Oil & Gas Commission may be found at:

<http://oilandgas.ohiodnr.gov/commission>

## **Contacting the Commission**

Questions regarding the procedures applied in appeals before the Oil & Gas Commission should be directed to:

Linda Osterman, Executive Director  
Oil & Gas Commission  
2045 Morse Road, Building A-2  
Columbus, Ohio 43229  
(614) 262-1269 / fax: (614) 262-1306  
linda.osterman@dnr.state.oh.us